MEETING MINUTES

# Topic: Openwind Presentation

## Wednesday, October 16, 2019

## 5:30 pm– 7:00 pm

**Minutes recorded by \_Rachel Watanabe\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_

**Meeting called by** **Rachel Watanabe**

**Attendees: Rachel Watanabe, Toren Schurb, and Jayne Sandoval (Jayne and Rachel meet-up and hour earlier)**

**Please bring:** Laptops/device to access online team docs; information to help fill out the presentation slides; bring in finished slides you were assigned

**Table 1. Record of meeting.**

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| --- | --- | --- |
| 5:30 pm to 6:30 pm | **Work on Progress Report*** Discussion led by Rachel Watanabe
* Everyone worked on their individual assigned sections
 | EGR MEP Room |
| 6:30 pm to end | **Meet with Professor Willy*** Discussion led by Rachel Watanabe
* Showed and discussed the changes that were made to the decision matrix for site evaluation
* got the okay from Professor Willy on our decision matrix
* still, need to get GIS files for top sites in order to get the full version of Openwind
 | EGR MEP Room |

**Table 2. Tasks Assigned.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **Person Assigned**  | **Due Date** | **Date Complete** |
| Look into what the comparable wind farms are doing in terms of wildlife | Jayne | Original:9/25/19Extended:10/20/19 |  |
| Work on Progress Report (Presentation 1 info) | Everyone | Original:9/27/19Extended:10/18/19 |  |
| Work on Progress Report (Second half of the report) | Everyone | Original:10/11/19Extended:10/18/19 |  |
| Work on Presentation 2 | Everyone | Original:10/4/19Extended:10/7/19 | 10/7/19 |
| Practice for Presentation 2 | Everyone | 10/7/19 | 10/6/19 |
| Concept Generations for micro siting  | Everyone | 10/2/19 | 10/2/19 |
| Create Openwind Presentation for Energy Club | Everyone | 10/14/19 | 10/15/19 |
| Start grabbing data files for team to use in Openwind(at least know where the team can get the files) | Jayne | Orignal:10/14/19Extended:10/23/19 |  |

**Next formal meeting: 10/18/19, South Starbucks, at 12:00 pm.**